**PASSPORT PROCESSING**

Passport Acceptance Agent, Holly E. Henry-Perry is available at the Rabun County Clerk of Superior Court office, Monday-Friday to accept all new and renewal passport applications. Application forms are available on site. All new applicants will need to bring along their primary identification (ex. driver’s license, id card) and a certified copy of their birth certificate. Passport photos can be taken at the following locations: Goin’ Postal, CVS or Walgreens. For children 15 years and under, both parents must be present at the time of applying. Children age 16-17 will only need one parent present. Those seeking to renew their passport will need to submit their previous passport along with a new passport photo. Passports issued within the last 15 years are eligible for renewal. The passport book is $165 for adults and $135 for minors. The passport card is $65 for adults and $50.00 for minors. The passport card includes land and sea travel only. Expedited options are available upon request.

**Processing times by U.S. Dept. of State have significantly improved. Apply now to get your passport in advance for your next travel date. Routine processing is 7-10 weeks, with expedited processing at 3-5 weeks.**

The Rabun County Clerk of Superior Court is located within the Main Courthouse on the main level.

For more information, please contact:

**Holly E. Henry-Perry**

Clerk of Superior Court

706.782.3615